

# SHRUTIKA PATIL

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## Education

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### **Bachelor of Commerce (B. Com)**

**2019-2022**

Vivekanand College, Kolhapur.

- Advanced Accountancy

### **Master of Business Administration (MBA)**

**2022-2024**

Chhatrapati Shahu Institute of Business Education and Research, Kolhapur.

- Business Analytics & Finance

## Work Experience

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### **Shailesh Marketing & Consultancy, Kolhapur. | Accountant**

**April 2021-Nov 2022**

- Managed sales and purchase invoices, processed journal entries, and performed bank reconciliations.
- Prepared GST returns and assisted with balance sheet creation.
- Specialized in financial modeling and ensured accuracy in financial records.

### **Taxblock India Pvt. Ltd., Pune. | Auditor (Intern)**

**Nov 2023-Jan 2024**

- Expertise in auditing Proof of Investments, ensuring adherence to regulatory standards and accuracy in financial reporting.
- Strong ability to analyze financial data, identify discrepancies, and resolve queries efficiently.
- Proficient in conveying complex financial information clearly to clients and stakeholders.

## Skills

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### • **Technical Skills -**

- Business Analysis
- Big Data Analysis
- Data Analysis and Visualization
- Data Reporting and Dashboarding
- Financial Statement Analysis
- Regulatory Compliance Knowledge
- Auditing Standards and Procedures
- Tax Law Familiarity

### • **Business Skills –**

- Financial Reporting
- Business Process
- Strategic Planning

### • **Soft Skills –**

- Effective Communication
- Problem Solving
- Team Collaboration
- Attention to Detail

## Technologies

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Languages: Python | R for programming | Machine Learning  
Software: Microsoft Excel | Power BI | Tableau | Tally | SPSS

## Personal Information

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**Date of Birth:** 29/01/2002  
**Gender:** Female  
**Marital Status:** Unmarried  
**Languages:** English, Hindi, Marathi  
**Hobbies & Interests:** Watching Cricket | Listening Music