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| **CURRICULUM VITAE**  Miss. Shweta Londhe. Mobile: +918983461216  E-mail: londheshweta70@gmail.com  **CAREER OBJECTIVE**  Looking forward to a carrier full of challenges, adventures and responsibilities, this would give me a sense of satisfaction and accomplishment and would offer me immense opportunities for my intellectual and professional growth.  **SUMMERY OF EDUCATIONAL QUALIFICATION**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Sr. No** | **Name of Exam** | **University** | **Year of Passing** | **Percentage** | | 1 | H.S.C (Commerce) | Kolhapur Board | FEB-2023 | 66.17% | | 2 | S.S.C | Kolhapur Board | 2021 | 82.20% |   **Skills**   * **Communication Skills**: Fluent in both written and spoken English; strong ability to interact with customers. * **Customer Service:** Capable of providing solutions and addressing customer queries with patience and empathy. * **Problem Solving:** Quick thinking and effective problem resolution in high-pressure environments. * **Technical Skills:** Familiar with basic computer operations, Microsoft Office (Word, Excel, PowerPoint). * **Multitasking:** Ability to handle multiple tasks while maintaining a high level of accuracy. * **Teamwork:** Enjoy working collaboratively in a team to achieve targets and customer satisfaction.   **PERSENAL INFORMATION**  Name : Shweta Uttam Londhe .  Gender : Female.  D.O. B : 11 Sep 2004.  Address : Shantai Green Apartment, Nhaveli Ravet Pune 41201  Language Known : English , Hindi ,Marathi  **Declaration:-**  I hereby declare that the above written particulates are true to the best of my knowledge and belief.  Date : Your sincerely,  Place : Miss. Shweta Uttam Londhe |