# Sakshi Yogesh Pawar

Address: - 241, Dapodi Gaon, near Shivaji status, dapodi, Pune - 12

**Contact No.** - +919370606341 **E-mail:** - <u>Psakshi296@gmail.com</u>

# **Profile**

With the structured approach I help industry to manage and lead with on-point administrative support. Ultimately boosting efficiency, productivity and work done in determined time. Hard work to achieve goals.

# **Objective**

To utilize my knowledge and skills in industry and contribute myself with full involvement persistence and dedication and contribute innovative ideas for the growth of the organization.

## **Academic Profile**

B.com (Costing) Modern College Ganeshkhind, Pune - June 2023 76.28%HSC HHCP High School & Junior College - February 2020 67%SSC HHCP High School & Junior College - March 2018 78.00%

# **Education & Training**

MS-CIT

Tally ERP 9

Advance Excel

## **Skills & Abilities**

#### MANAGEMENT

To manage all the working conditions and time management.

## **COMMUNICATION**

To communicate with clients and customers and convince them for the benefit of the industry.

#### **LEADERSHIP**

The best ability of the leader is decision making and without the right and proper decision making the company or industry cannot achieve the goals.

# Experience

# **Big Slice Technologies Private Limited**

#### Accountant

Period: - September 2023 - till now

#### SPRK & associates - CA Pratik Sandbhor

#### **Accounts and GST Assistants**

Period:- February 2022 to August 2023

# **Area of Interest**

Finance Accounting