

PERSONAL INFORMATION

- Email singharuposhree1@gmail.com
- **Mobile** (+91) 6003885237
- Total work experience 1 Year 0 Month
- Social Link https://www.linkedin.com/in/rupo shree-sinha-610301238



Html And Css

Javascript

React.js

MySQL Database

Advanced Excel

Power BI

Tableau

Tableau Analyst

OTHER PERSONAL DETAILS

City	Guwahati
Country	INDIA

HOBBIES

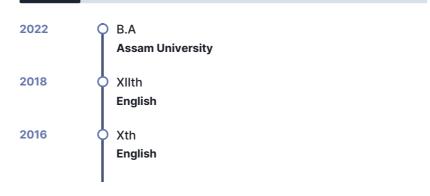
Ruposhree Singha

Process Associate Operations Analyst

PROFILE SUMMARY

Highly seasone and reliable project associate with a superb customer satisfaction record adopt at interdepartmental coordination to maximize business functionality and efficiency. Committed to ongoing professional development and research to ensure currency and innovation in management and problem - solving, problem - solver with keen attention to customer needs and details . An innovator with creative skills and experience to improve overall business process.

EDUCATION



WORK EXPERIENCE

May 2023 - Apr 2024	 Process Associate Operations Analyst Tech Mahindra Reduced on Vi postpaid project operating costs by 20% by streamlining processes through automation of records management that reduces labour costs. Documented process flows and developed requirements for functional improvement and enhancements. Conducted activity - based analysis of business process and made recommendations based on the findings Designed and document business process workflows, business rules, and business requirements.
INTERNSHIP	
213 Days	O Tech Mahindra

Projects

- eng
- Hindi
- Bengali
- Assamese
- France

💡 petology

11 Months

- https://ruposhree.github.io/petwebsite
- Pettini Pet Shop & Pet Accessories Responsive Shopify
- Petty Pet care & Pet shop

COURSES & CERTIFICATIONS

- MySQL for Data Analytics and Business Intelligence
- Web Developer Certification