



Komal Narayan Kedari

Technical Process Executive

GET IN CONTACT

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PERSONAL DETAILS

- Total Experience 2 Years 6 Months
- Date of Birth Aug 15, 1994
- Gender Female

SKILLS

- Process Improvement
- Data Analysis And Interpretation
- Technical Documentation
- Quality Assurance
- Problem Solving

TECHNICAL SKILLS

- MS Outlook
- Excel
- MySQL
- JIRA

LANGUAGES KNOWN

- English
- Marathi

PROFILE SUMMARY

To obtain a challenging and responsible position in an organization utilizing my skills and abilities to the best, for the successful growth of the organization.

EDUCATION HISTORY

Graduation

Course	B.Tech/B.E.(Instrumentation)
College	Pune University
Year of Passing	2016
Grade	70%

WORK EXPERIENCE

Aug 2019 to Apr 2022

Technical Support Executive at Infosys

- Handles first-level processing assigned transactions, and complex problems assigned to a higher level.
- Adhere to quality requirements, achieve targets/volumes in given TAT
- Understand various document templates and standards (such as SOP's) to interpret the documents and related terminologies
- Data review and query management is done with the assistance.
 - Preparing reports that represent crucial information.
- These reports consist of excel files, graphs and charts to represent factors associated with the business.
- They help monitor the direction of business growth by analyzing factors such as profitability, market analysis, internal activities, etc