


Raksha Dilip Jagatap

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Objective

Dedicated and experienced professional with an MBA in Finance and over 3 years of multiple experience in accounting, cost control and commercial rules with proven success in managing finances and cost controlling, increasing profitability and driving strategic financial initiatives. Seeking a senior financial management role in a forward-thinking organization to use my analytical skills and experience to succeed and grow professionally with organisational goals.

Education

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| • Janata Vidyalaya Abhona
SSC
79.60 | 2012 |
| • K. T. H. M. College, Nashik
HSC
73.69 | 2014 |
| • K. T. H. M. College, Nashik
B. Com. (Cost & Works Accounting)
63.83 | 2018 |
| • Sandip Institute of Technology & Research Center, Nashik
MBA (Finance)
8.85 | 2020 |
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Experience

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|---|-----------------------|
| • Aditya Internet services
Account Assistant | Jan. 2021 - Dec. 2022 |
| <ol style="list-style-type: none">1. Insert customer and account data by inputting text based and numerical information from source documents within time limits2. Compile, verify accuracy and sort information according to priorities to prepare source data for computer entry and keeping record of day to day transactions such as sales, purchases, bank deposits & withdrawals etc.3. Apply data program techniques and procedures to generate reports, store completed work in designated locations and perform backup operations in MS Excel4. Maintaining Balance sheet & Profit and loss account every month ending in | |

Tally Prime software

5. Handling customers calls to resolve their problems related to internet, DEN, router etc.
6. Generating tax invoice e-bills for customers on their purchase of router, DEN connection etc. scan documents and print files, when needed

- **BVG India Limited, Pune**

22 June 2023 - Till Date

Commercial Executive

1. Costing and Budget Management: Skilled in creating and managing budgets for multiple sites across the Maharashtra region, ensuring financial targets are met and operations stay within the allocated budget.
2. Profitability Analysis: Conduct monthly profitability assessments by tracking expenses and revenue, identifying cost-saving opportunities, and implementing strategies to maximize profits.
3. Regional Site Oversight: Responsible for commercial operations across Maharashtra sites, coordinating with site managers to streamline project costs and maintain effective resource allocation.
4. Financial Reporting and Forecasting: Generate detailed monthly and quarterly financial reports to track project performance, forecast future expenses, and provide insights to optimize budgeting and improve profitability.
5. Cross-Functional Collaboration: Collaborate with various departments such as Operations, Finance, and Procurement to support site-level and regional initiatives, enhancing overall project efficiency and financial health.
6. Profitability and Cost Optimization: Focus on increasing profitability through strategic cost-saving initiatives, material savings, and meticulous profit-and-loss tracking.
7. Revenue Growth and Profitability Enhancement: Implement strategies to enhance revenue growth, optimize resource use, and improve financial performance through continuous analysis of expenditure and revenue streams.
8. Employee Wage and Expense Control: Regularly review and control employee wages and site expenses, ensuring alignment with budgetary targets and cost efficiency.
9. Audit and Compliance: Address audit points by ensuring compliance with financial regulations and internal policies, contributing to a transparent and accountable financial environment.
10. Experience Management and Team Coordination: Lead and manage site teams, fostering a culture of cost control and financial prudence, and ensuring alignment with the organization's financial goals.

Projects

- **Summer Internship Project at SBI Life Insurance**
A comparative study of ULIP and Traditional Plan
- **Dissertation project**

Area Of Expertise

- Deep financial, accounting and taxation knowledge
 - Proficient in working on MS Office tools including Excel, Powerpoint, Word
 - Data analytical skills for cost control & profitability
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Skills

Technological Skills Mathematical Proficiency Analytical Skills
Good Communication Skills Quick Learner Leadership Problem Solving
Detail Oriented

Achievements & Awards

- Created more efficient Excel data format to keep all expenses record which decreased time upto 20% for giving cost control suggestions to the management.
 - Achieved more than Rs. 25 Lakhs Cost savings by using analysis of data in 1 and half a year
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Certification

- certification course in Tally ERP. 9
 - certification course of MS - CIT
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Activities

- CSR Activity 2019 (SITRC): Participant as a volunteer for collection of Ganesh idols
 - Battlefield 2018 (SITRC): worked as a team leader to sell the handmade products by team members
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Hobby & Interests

- Reading
 - Participating in social activities
 - Travelling & Trekking
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Declaration

- I hereby declare that above furnished information is true and correct to the best of my knowledge and belief.