

# Pranju Raju Sonwane

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## 1 Profile Summary:

Detail-oriented and driven commerce graduate with a Masters in Commerce (M.Com, ongoing) and over two years of hands-on experience in accounting, auditing, taxation, and financial reconciliation. Proficient in MS Office, Tally ERP 9.0, and ledger management. Committed to continuous learning and contributing to organizational success in dynamic MNC or accounting firm environments.

## 2 Professional Experience:

**Ashmi Road Carriers Pvt. Ltd., Nagpur, Maharashtra**

**(Jan 2025 – August 2025)**

*Accountant*

- Managed end-to-end accounting processes, including ledger maintenance, financial reconciliations, and preparation of trip sheets for operational efficiency.
- Streamlined accounts payable and receivable processes, improving payment cycles and reducing discrepancies.
- Developed strong soft skills, including teamwork, time management, and effective communication, to meet tight deadlines.

**Lohiya Agrawal & Associates (CA Firm), Nagpur, Maharashtra**

**(May 2023 – Aug 2024)**

*Audit Assistant*

- Conducted ledger audits, prepared financial statements, and ensured compliance with GST regulations.
- Assisted in reviewing GST returns and facilitated timely tax filings for multiple clients, ensuring 100
- Gained in-depth knowledge of accounting principles, auditing standards, and ledger management using Tally ERP 9.0.

## 3 Education:

**Master of Commerce (M.Com)**

**(2023 – Present)**

*RTMNU, Nagpur, Maharashtra*

*Relevant Coursework:* Advanced Accounting, Taxation, Financial Management

**Bachelor of Commerce (B.Com)**

**(2020 – 2023)**

*RTMNU, Nagpur, Maharashtra*

*Relevant Coursework:* Financial Accounting, Auditing, Business Economics

## 4 Skills:

- **Technical Skills:** Financial Accounting, Auditing, Income Tax, GST Compliance, Ledger Management, Accounts Reconciliation, Trip Sheet Management, Tally ERP 9.0, MS Office (Excel, Word, PowerPoint)
- **Soft Skills:** Team Collaboration, Time Management, Attention to Detail, Effective Communication, Problem-Solving

## 5 Certifications:

- Tally ERP 9.0
- MS Office (MSCIT)
- AI Learning (LinkedIn)
- Time Management (LinkedIn)