

POURNIMA MALEKAR

9145518276

pournimamalekar8@gmail.com

LinkedIn: www.linkedin.com/in/pournima-malekar-965a5b275

Pune , Maharashtra , India .

SUMMARY

Ambitious and Detail-oriented MBA Finance Graduate with expertise in finance planning , risk management , and Investment analysis . Proficient in excel, financial software , and data visualization tools . Eager to join a Dynamic Organization and contribution to strategic financial Decision – Making.

EXPERIENCE

SM MONEY MANTRA [INTERN]

(Financial and share market Operations) (July 2023 - Aug 2023)

- Studied about stock market, Derivative, Mutual fund, KYC Process .
- Managed time effectively to ensure tasks were completed on schedule and deadlines were met .
- Provided excellent services and attention to customers when face-to-face or through phone conversations .
- Analyzed competitors and market trends to facilitate business growth .

ASPA BAND SONS PVT. LTD. (June 2019 – April 2022)

- Evaluated interactions between associates and customers to assess personnel performance.
- Strengthened customer relationships by listening to customer concerns and giving priority to service requirements.
- Helped large volume of customers every day with positive attitude and focus on customer satisfaction .

EDUCATION

- Master of Business Administration [MBA] (2022-2024)
Prof. Ram Meghe Institute of Technology and Research Amravati.
- Bachelor Of Commerce [B.COM] (2016-2019)
Vidyabharati Mahavidyalaya , Amravati .

PROJECTS :**Internship Project :**

Trade Trek : Journey through Stock Market

Dissertation :

An Analytical study on Financial Issues Faced by Franchisee Business In Amravati City.

CERTIFICATIONS :

- NPTEL course
 1. Corporate accounting
 2. Marketing Management 1
- NISM

Equity derivative series (VIII) 8
- IIT Bombay Placement
Preparations
- Alacrity 2023 (Ad mad show, B-Plan , Research paper)

SKILLS :

- Ms office
- Avanced Excel
- Financial Analysis
- Financial Reporting
- Communication Skill
- Investment Analysis
- Risk Management

INTEREST :

- Learning new languages.
- Reading books .

LANGUAGES :

- Hindi
- English
- Marathi