

## **RESUME**

### **Nishant Moreshwar Bhusari**

At. Chargao road, shitalwadi Ramtek, Dist.Nagpur.

**Mob No.:** 8329934945

**Email ID:** - [nishantbhusari7@gmail.com](mailto:nishantbhusari7@gmail.com)

 <https://www.linkedin.com/in/nishant-bhusari-217937170>

---

### **Objectives:**

To obtain a challenging Back Office Executive role with a reputable organization that allows me to apply my skills, knowledge, and experience.

### **Experience:**

**WNS Global Services, Pune (July 2023-Aug 2024)**

**Designation:** - Associate Operation

### **Responsibility:-**

- Analyze video data captured by AI-based camera to identify risky situations.
- Created spreadsheets and maintained database.
- Reviewed documents for accuracy and completeness.
- Organized files, developed spreadsheets, faxed reports and scanned documents to improve organizational workflow.
- Prepared detailed reports on operational performance metrics for management review.
- Marking Driver's Behaviour as per BD.
- Delivering the goals and targets as per defines KPIs.

### **Education Qualification:**

**Bachelor of Computer Application** (Computer Science) in 2022

KaviKulaguru Kalidas Sanskrit University, Ramtek

### **Certification:**

- English Typing 30WPM

**Soft Skill:**

- Time Management.
- Analytical and Problem-Solving Skills.
- Good Team Player.
- Quick Learner.
- Microsoft Office – Excel, Word, PowerPoint
- Computer Proficiency
- Strong Communication Skills
- Interpersonal Skills
- Work Under Pressure
- Research and Analysis
- Report Generation
- Database Management

**Personal Details:**

**Name:** Mr. Nishant Moreshwar Bhusari

**Date of Birth:** 07-09-2000

**Permanent Address:** At. Shitalwadi Ramtek, Dist.Nagpur.

**Languages:** English, Hindi, Marathi

**Hobbies:** Watching Videos on YouTube, Gaming.

**Declaration:**

I hereby declare that the information mentioned above is correct to the best of my knowledge.

Thank You

Nishant Bhusari