

Sagar Kotekar

Data Analyst

To Work in an Organization Which can provide me with Varied Opportunities to expand my knowledge, improve my skills and learn and grow while working toward the organization goals.



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pune, India

EDUCATION

10th +ITI And Bachelor Of Arts
Yeshwantrao Chavan Maharashtra Open
University

06/2022 - Appered

WORK EXPERIENCE

Data Analyst
R-Daten LLP / Viman Nagar

06/2019 - 02/2024

*R- Daten which is firmly known as Quorum Software (US Based company).
Working on back office data Analyst of real estate clients from US.*

- Produced monthly reports using Excel spreadsheet functions, V lookup.
- Collaborated with cross-functional teams to ensure data integrity and accuracy, resulting in better-informed decisions.
- Documented effective and replicable methods for extracting data and organizing data sources.
- Participated in requirements meetings to understand business needs.

SKILLS

MS Office

Typing

Data Management

STRENGTHS

* Time Management

Developed and implemented a comprehensive time management system. Analyst

*Team work

Collaborated with team members to successfully meet project deadlines and deliver high quality results.

*Problem solving skill

Utilized analytical skills to analyze data and develop effective solutions to improve processes and workflows.

ACHIEVEMENTS

* Essay Competition

Received winning certificate for essay writing competition.

* Social Works

Participated in social services like Scout-Guide and Blood Donation

LANGUAGES

Marathi

Full Professional Proficiency

Hindi

Full Professional Proficiency

English

Limited Working Proficiency

Kannada

Limited Working Proficiency

INTERESTS

Cooking

Tracking

Sports