

## SAMADHAN S. KSHIRSAGAR

CA Final |M.com | DTL |B.com

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14th May, 1995

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### METE GROUP OF INDUSTRIES [ Dec.2021 – Till Date]

Degree	Institution/Board
Accounts	<ul style="list-style-type: none"><li>Accounts Finalization and assessment of Income Tax Payable on Provisional Basis.</li><li>Bank Reconciliation Statement, Vendors Reconciliation, Reconciliation of Accounts Payable &amp; Receivables.</li><li>Review of Daily Accounting.</li><li>Monthly Preparation of Payroll Working.</li><li>Planning of Fund Positioning, Cash Flow Management.</li><li>Monthly Preparation of Stock Statement for Renewal of CC Accounts.</li></ul>
Direct Taxation	<ul style="list-style-type: none"><li>Adjudication &amp; Litigation: Preparation, Submissions &amp; Representations of Income Tax Assessment Proceedings, Scrutiny Cases.</li><li>Preparation of TDS &amp; TCS Workings &amp; Returns every quarter.</li></ul>
Indirect Taxation	<ul style="list-style-type: none"><li>Providing guidance on Input Tax Credit will be available as per section 17(5) in GST regime.</li><li>Preparation and filing of GST Workings &amp; Return every month &amp; quarter.</li><li>Representation and submission before GST Authority &amp; VAT Authority.</li></ul>
Reporting (Including Internal Audit)	<ul style="list-style-type: none"><li>Preparation of Reports &amp; Reporting to Director.</li><li>Weekly reporting regarding Sales, Purchases, Inventory.</li><li>Monthly Physical Verification of Inventory.</li><li>Internal Audit to avoid issues relating to Fake Bills, Ghost Workers, etc.</li></ul>

### ARTICLESHIP EXPERIENCE AT N. K. GYANCHANDANI & CO. PUNE. [Sept. 2017 – Oct. 2020]

Work Experience
<ul style="list-style-type: none"><li>Finalization of Accounts Statement of different entities.</li><li>Indulged in GST refund, compliances and registration of corporate &amp; non-corporate clients.</li><li>Preparation Of GSTR – 9 Annual Return.</li><li>Preparation and filing of Income Tax Returns (ITR) of Individuals, Businesses &amp; Professionals.</li><li>Performed statutory audit in the areas viz. Vouching &amp; verification of expenses, Ledger scrutiny, Opening Balances verification, Debtor analysis, Physical verification, Compliance under Companies act &amp; other acts,</li><li>Reconciliation, External confirmation, Analytical procedures, Depreciation correctness &amp; various other test of controls &amp; details. Handled GST audit of corporate and non-corporate clients in different sectors &amp; VAT Audit.</li><li>Preparation &amp; Finalization of Tax Audit Report. [Form 3CA/3CB and 3CD].</li><li>Performed Stock Audit on behalf of banks.</li><li>Active team member in Concurrent &amp; Statutory Bank Audit viz. vouching &amp; verification of various banks and their branches.</li><li>Accounting of Financial Statements of clients from different sectors such as Hospitality, Manufacturing &amp; Trading.</li></ul>

### PROFESSIONAL & ACADMIC QUALIFICATION:

Exam	Institution/ Board	Year	Remarks
Final (New) – (Appearing)	Institute of Chartered Accountants of India (ICAI)	Dec 2021 (Grp-2 <sup>nd</sup> )	Exemption in 1 subject (60+ marks)
Intermediate		May 2017 & Nov 2019	Exemption in 2 subjects (60+ marks)
CPT		Dec-13	-
M.com	B.A.M.U.	2019-21	Grade A
DTL	M.P. Law College	2018	-
B.com	B.A.M.U.	2013-16	Second Division
Class XII	Maharashtra State Board	2011-13	Secured 5 <sup>th</sup> Rank in College
Class X	Maharashtra State Board	2010-11	-

### SKILLS, ACHIEVEMENTS, AND EXTRA-CURRICULAM ACTIVITIES

Leadership & Volunteering	<ul style="list-style-type: none"><li>Mentored to 3+ articles and staff persons regarding work culture of entity and amendments in the field of Taxation and amendments.</li><li>Volunteer at Various Events organized by WICASA Aurangabad.</li></ul>
Technical Skills	<ul style="list-style-type: none"><li>Proficient in Microsoft Office.</li><li>Well versed with Tax Management Software viz. Winman ERP, Taxbase.</li><li>Working knowledge of Tally ERP 9, Tally Prime.</li></ul>
Achievements	<ul style="list-style-type: none"><li>Winner of Students Cricket League Team at College Level.</li><li>Key contributor in WICASA Men cricket league team</li></ul>
Languages	Marathi Hindi English