**RESUME**

**Name: Renuka Rajput. Mobile : 9156340254**

**Career Objective:**

Aiming to be associated with a progressive organization that gives me scope to update my knowledge & skill in accordance with the latest trends and be part of a team that dynamically works towards the growth of Organization.

**Experience:**

Company Name: CONNEQT BUSINESS SOLUTIONS LIMITED

Date of Joining : 22 July 2024

Duration: 4 Month

Domain: Meesho Supplier Support.

Meesho Supplier Support is dedicated to helping suppliers navigate various aspects of their business on the platform

1. **Account Setup**: Assistance with creating and setting up your supplier account, including verifying details and configuring necessary settings.
2. **Product Listings**: Guidance on how to add products, optimize listings, upload images, manage inventory, and ensure compliance with Meesho’s guidelines.
3. **Order Management**: Help with order tracking, processing, and shipping, as well as resolving any issues related to order fulfillment.
4. **Payments**: Support with understanding the payment process, including how payments are processed, the timelines for disbursements, and addressing payment-related queries.
5. **Issue Resolution**: Assistance with resolving any challenges, whether related to returns, cancellations, customer complaints, or platform-related issues.

**Educational Qualification :**

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| --- | --- | --- | --- | --- |
| **Degree** | **College** | **University** | **Class** | **Percentage** |
| MCS  | H. V. Desai, College | Pune University  | First Class | 74.30 |
| BCS | The New College, Kolhapur | Kolhapur University | Second Class | 58 |
| H.S.C | SADHANA GIRL’S HIGHSCHOOL | Maharashtra Board | Second Class | 50.83 |
| S.S.C | SADHANA GIRL’S HIGHSCHOOL | Maharashtra Board | Distinction | 74.40 |

**Personal Information:**

* Name : Renuka Hemantsingh Rajput.

##### Date of Birth : 15 April 1996.

##### Gender : Female

* Address : LaneNo:3, SadhashivNagar, HandewadiRoad,

 Hadapsar,Pune-28

* Languages : English, Hindi, Marathi.
* Marital Status : Married
* Nationality : Indian
* Hobbies : Reading Books, Cooking, Listing Song.

**Declalration ;**

I solemnly declare that the information stated above is true and correct to the best of my belief.

**Place : Renuka Rajput**