Akanksha SharmaBengaluru (Karnataka)

Mobile: 7488962650

Email: ak12041994@gmail.com

**PROFESSIONAL QUALIFICATION**

Semi-Qualified CA (First Group cleared) Passed in November 2018

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| **ACADEMIC QUALIFIATION** | **BOARD/ UNIVERSITY** | **PERCENTAGE** |
| X | C.B.S.E Board 2009 | 89% |
| XII | C.B.S.E Board 2011 | 84% |
| BCOM (ACCOUNTS HONOURS) | VINOBA BHAVE UNIVERSITY, 2014 | 72% |

**WORK EXPERIENCE**

* Worked as Articled Assistant from August 2013 to July 2016 in M/S Avanish K. Rastogi & Associates (Chartered Accountants), Dhanbad (Jharkhand).

**POST ARTICLESHIP**

* Worked as **Tax Executive** at **Mynd Solutions Pvt ltd, Gurgaon India** from December 7th, 2017, to July 31st, 2018. Key responsibilities - Computation of Income of individual and companies, Income tax return filing, GST return filing (Gstr1 and 3B), Generating E-way bills etc.
* Worked as **Senior Analyst (Corporate and International taxation)** at **Pricewaterhouse Cooper’s (PwC), Gurgaon India**, one of the leading Big 4s on a third-party payroll named Randstad India Private Limited from 19th November ,2018 to 18th January,2019
* Worked as **Treasury & Finance Senior officer (FX Dealer)** at **ISEND Services Private Limited, Kormangala (Bangalore) Trading as iPay** from July,2019 to April, 2021.Key responsibilities-Forex dealing with multiple banks worldwide. Calculating Fx rates, ascertaining profit or loss, passing accounting entries.
* Worked as **Accounts Specialist** at **Knowvisory Global LLP** from December,2022 to June 2023.Key responsibilities-Working independently with US clients, handling Accounts Payable, Vendor Management, monthly bank reconciliations, credit card reconciliations.

**IT Skills**

* Tally accounting package,
* Knowledge of Excel and MS Office
* Internet applications,
* QuickBooks, Rent Manager, Xero

**Personal Information**

Date of birth: 12.04.1994

Hometown: Dhanbad, Jharkhand

Marital status: Married