



ASTHA GUPTA

CONTACT

- 7869604784
- gupta18astha@gmail.com
- Pune Maharashtra

EDUCATION

- 2023-2025
- INDIRA SCHOOL OF BUSINESS STUDIES, PUNE
- PGDM Finance
- 72.18

- 2019-2022
- DAVV UNIVERSITY
- Bachelors of Commerce
- 75.91

- 2018-2019
- HSC, COMMERCE
- MAHARSHI VIDYA MANDIR, CHHATARPUR (M.P)
- 87.4

- 2017-2018
- SSC
- MAHARSHI VIDYA MANDIR, CHHATARPUR (M.P)
- 64.60

LANGUAGES

- English
- Hindi

PROFILE

Proactive and results-oriented finance professional with experience at CA Firm (A.K Chanderia & Co.), where I excelled in financial statement analysis and efficient task management. Demonstrated expertise in Microsoft Excel and core accounting concepts, significantly improving financial reporting accuracy. Skilled in communicating complex financial data to stakeholders, blending analytical prowess with exceptional interpersonal abilities

WORK EXPERIENCE

- CA FIRM (A.K CHANDERIA & CO.) 05/24-07/24
- Management Trainee
- Assisted in creating monthly, quarterly and annual financial statements for management review.
- Assisted in the preparation of consolidated financial statements.
- Analyzed financial statements and identified discrepancies.
- Communicated effectively with stakeholders regarding their specific needs and expectations concerning financial information.

SKILLS

- Analysis of Financial Statements
- Efficient Task Management
- Microsoft Excel proficiency
- Financial analysis 2024 - 2025
- Business analytics
- Core Accounting Concepts
- Accounting principles understanding
- Credit Risk Assessment

PROJECT

X Cultural, February 1, 2024 - April 30, 2024
Worked with a diverse, international team of five to tackle a real-world business challenge, leveraging cross-cultural perspectives to develop innovative solutions

EXTRA-CURRICULAR

- Got Certificate of Participating in the National Financial Literacy Quiz 2024 From NISM.
- Got Certificate in (Data Analytics) Through IBS College.
- Participated in 'Trash To Treasure' Competition.
- Active member of Discipline Committee.

WORKSHOPS AND CERTIFICATIONS

- Employability Program, 200 Hours, Currently ongoing a comprehensive performance-based Leadership Development programme by Stratacent Consulting.
- Attended the Online Webinar of Financial Planning From NISM.,
- Offline Certifications in Tally ERP-9 With GST from Brain Server Computer & Institute.